

EFP Policy for major educational events organised by the EFP including Europerio and Perio Master Clinic Congresses

Approved by: Core EC meeting 20th September 2022

The aim of this policy is to establish guidelines for the committees chairing major educational events organised by the EFP, including EuroPerio and Perio Master Clinic.

- The Europerio and Perio Master Clinic committees should work closely with the EFP PCO (currently MONDIAL) regarding organisational and marketing issues.
- The EFP internal travel policy should always be followed.
- The committees should discuss any financial issues with the EFP Treasurer and the PCO, if the latter is involved. The committees should discuss those issues well in advance. A strategy will be established on “*How best to work with*” potential sponsors of the event.
- Communication issues should be discussed ahead of time with Head of the Communications and the PCO. Branding and logos of the congresses should follow the EFP corporate identity. Any decisions should be ratified by the Core EC.
- Major decisions (e.g. request to change venue, dates, committee members etc.) should be submitted to the EFP Core EC for approval via the Head of Operations.
- For the Master Clinics, the President and Treasurer will always be invited as part of Institutional representation. If they wish, they can name a deputy representative within the core EC (first choice being the SG). Expenses will be covered for them.
- For the Europerio congresses the decisions are covered in a separate policy.