Policy on Committees and Working groups of the EFP

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The organizational structure of the EFP comprises the following working groups:

- ***Executive Committee***
- ***EFP Main Committees***
- ***JCP Management Committee***
- ***Supporting Committees***
- ***Special interest Groups***
- ***Offices***

Executive Committee

The executive committee structure and functions are regulated by the EFP by-laws (Paragraph 15)
(The paragraph will be added here below when by-laws changes are approved).

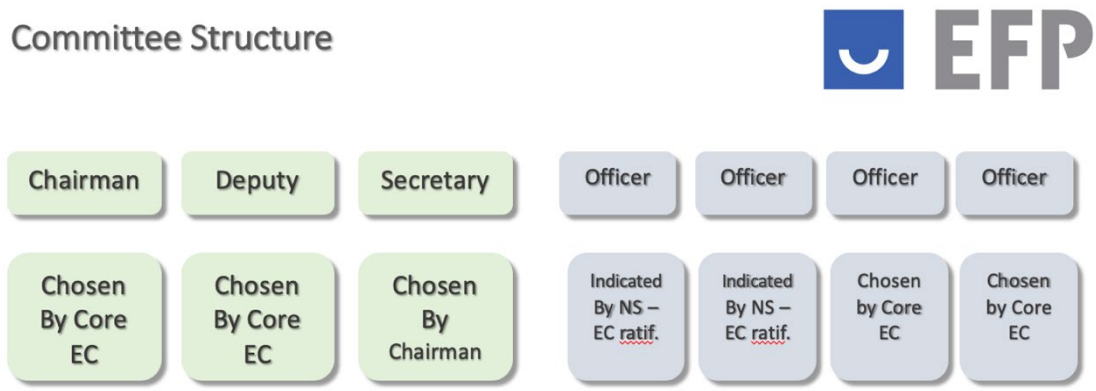
EFP Main Committees

An EFP main committee is a committee with functions strategically important and vital for the federation. An EFP committee works independently and takes the actions needed to accomplish its functions, however reports regularly to the EC and presents the work to the GA. The chairman shall attend EC meetings. The Committee uses the administrative resources of the EFP to accomplish its functions. The Committee also uses funds of the EFP, with prior approval by the EFP Treasurer.

EFP Main Committees, in alphabetical order, are:

- Education Committee
- EuroPerio Committee
- European Projects Committee
- Internal & External Affair Committee
- Scientific Affairs Committee
- Workshop Committee

The structure suggested for the main EFP Committees is depicted here. However, some committees will have specific requirements and technical expertise, and thus may not follow this structure. Positions will be selected through specific calls.



- *Chairman*
  The chairman is appointed by the EC. If more than one candidate is received ballot is normally taken.
- *Deputy*
  Deputy is appointed by the EC. They act as Chairman if the former is absent or already occupied in other activities.
- *Secretary*
  The secretary is proposed directly by the Chairman (preferably not from the same country)
- *4 Officers*
  2 officers are appointed by the EC from a list of candidates suggested by the NS and then ratified by the EC
  2 officers are appointed by the core EC among subjects with specific interest

  Officers should not be indicated on criteria based on age.

  Ideally, the Deputy or the Secretary will become Chairman of the committee in the future.

  All positions are for a 3-year term, renewable once.

The functions of the EFP Main Committees, including particularities and exceptions to the structure suggested above, are the following:

Education Committee
It is the committee that grants, mentors or suspends EFP accreditation from postgraduate programs in Periodontology. The chairman of the committee must be/has been a department chair, director or co-director of an EFP-accredited program. Members must be academicians (full or associate Professors in Periodontology). The Deputy will be in charge for undergraduate education.

Europerio Committee
It is the committee that organizes and manages the Europerio congresses.

The committee comprises a Chairman, a Scientific Chairman, a Treasurer, the Ambassador program chair, one representative of the local NS and 2 members suggested by the chairman and ratified by the EC. They serve from election to one year after the relevant EuroPerio event.

European Project Committee
It is the committee that creates and manages projects built together with a specific partner or requested by the national societies.
In addition to the committee structure recommended above, in this committee are also members the Presidents of the national societies with more than 1000 JCP subscriptions, plus three Presidents of societies with less than 1000 JCP subscription. The latter will change every year on a rotational basis.

Internal & External Affairs Committee
It is the committee that deals with both the internal and external communication of the EFP.
A Data officer is appointed in the committee by the EC for a period of 3 years.

Scientific Affairs Committee
It is the committee that deals with EFP- related scientific activities and events such as JCP digest and the EFP awards.

Workshop committee
It is the committee that organizes and leads the European EFP Workshops.

JCP Management Committee

It is regulated by the By-laws (paragraph 19)
(The paragraph will be added here below when by-laws changes are approved).

Supporting Committees

A Supporting Committee has the goal to work on behalf of the EC on specific objectives. The supporting committee makes proposals to the EC to support them in taking appropriate decisions. The Chairman may be asked to present at the GA on behalf of the EC. Committee representation is not mandatory at EC Meetings, although it may be requested that the Chairman attend at specific point of the agenda.

Supporting Committees are:

- *Congress & Master Clinic Committee*
  It is the committee that develops guidelines for the organization of EuroPerio Meetings, their bids and the venues. It interacts with the events PCO. It develops strategies and makes proposals for continuing education between EuroPerio Meetings.
  It compromises three members. All members have to be preferably former Europerio Chairman or scientific chairman.
  All positions are for a 3-year term, renewable once.

- *Nominating Committee*
  It is the committee that analyzes the nominations for election in the executive committee and the EFP Service Award. It compromises three members. The immediate past-President is the actual chairman of the committee for one year, supported by the 2 preceding ones. All positions are for a 3-year, not renewable, term.

- *EFP International Supporting Committee*
  It is the committee that helps strengthen relationships with international members and societies, support global educational and scientific outreach, facilitate regional collaborations, and ensures alignment with EFP standards, governance, and strategic priorities. This committee will have a chair, a deputy member of the EC and 4 Regional members. **All positions will be decided directly by the EC except for the Secretary who is chosen by the chair (not from the same country). All positions are for a 3-year term, renewable once.**

Special Interest Groups

A special interest group has the goal to work on specific objectives indicated by the EC. They can be present at the GA by invitation and they may also be requested to attend the EC meetings at specific points in the agenda.

EFP Delegates

This group includes all the national delegates of the Full Member Societies of the EFP (one per national society). They attend the EFP General Assembly together with the Presidents. The EFP delegates and the Presidents have the voting right during the annual General Assembly.

EP Ambassadors

This group is comprised by a representative per each National society with the specific role to enhance attendence to Europerio. EP ambassadors are coordinated by the Ambassador program coordinator, member of the Europerio committee.

EFP Alumni

It comprises:

- A coordinator
- The Chairman of the Education Committee
- The 2nd year member of the core EC (changing every year)
- 2 Alumni elected at the meeting in Europerio among the lists of former postgraduate students graduated from different programs (thus, not from the lists of authorities or teachers in EFP accredited programs)

It is renewed at each Europerio. The coordinator is appointed in the EC meeting before Europerio.

Offices

The EFP office is composed of employees and consultants structured in an Administration and a Communication Office

Administration Office
It is the office composed of EFP European Coordinator, head of operations and head of communication.

Communication Office
It is the office in charge of all communications of the EFP. It is led by a professional (head of communication) and constituted by consulting experts in the specific areas (eg. journals, website, app, social media, press, etc.). The communication office will work jointly with all the committees and it is attached to the internal and external affairs committee